



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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"Building Partnerships – Building Communities"

February 22nd, 2017

James and Kathy Raybon
17808 SE 266TH ST
Covington WA 98042

Jim Miller, Alpine Design
581 Strange Rd
Ellensburg, WA 98926

RE: SV-17-00004 Raybon

Dear *Mr. and Mrs Raybon*,

Your application received *February 9th, 2017* for a *Shoreline Variance* has been received. The proposal would *allow for development within shoreline jurisdiction*. The property is located at 411 Beaver Lane, Cle Elum, WA, 98922. This application has been deemed complete as of the date of this letter.

Your application meets the requirements of KCC 16.12.010 for a complete application. The County may request additional information during review of you application. Continued processing of your application will include, but not be limited to the following actions:

1. According to KCC 15A.030.060, a Notice of Application will be sent to the public (adjacent landowners), Kittitas County departments, and non-County governmental agencies inviting written comments on this proposal. Because this proposal is for a shoreline setback variance, the public comment period will be 30 days, according to Chapter 15 Table A. **Note: Please contact Community Development Services to pick-up the site posting sign and for instructions for posting notice signs at the site as outlined in KCC 15A.03.110. Processing of your application will continue once the site is posted.**
2. Requests for clarification, amendments, or additional information will be sent to you following the public comment period.
3. The consideration of written comments from adjacent property owners and public agencies will be used to analyze environmental impacts and compliance with Kittitas County Code.
4. As requested by the County, additional materials and/or revised site plan drawings may be required before this matter is brought before the Hearing Examiner.
5. An open-record hearing will be scheduled before the Kittitas County Hearing Examiner at a date to be determined, where this application will be considered.
6. Following the hearing, the Hearing Examiner will make a decision. Finally, that decision by the Hearing Examiner will be sent to Department of Ecology where they will make a final decision.

If you have any questions regarding this matter, please feel free to contact me at (509) -962-7079 or by email at dusty.pilkington@co.kittitas.wa.us.

Sincerely,

Dusty Pilkington
Staff Planner